



Request for Proposals Research Camp Technician Fraser River

Issue Date: **May 1, 2026**

Closing Location: Happy Valley – Goose Bay

Attention: Tanya Prystay

tanya.prystay@torngat.com

Applications must be received by:

1 p.m. ADT on May 13, 2026



OVERVIEW

The Torngat Joint Fisheries Board (TJFB) is seeking a Technician to support Arctic char work at the Fraser River.

The TJFB leads research on Arctic char in the Nain Bay area. A fish counting facility was established on the lower Fraser River in 2021, 45 km from the community of Nain. A camp supporting the research includes living quarters, storage, and outbuilding.

Scope of Work

The successful applicant's tasks will include:

1. Assisting setting up and taking down the counting fence and Adaptive Resolution Imaging Sonar (ARIS) platform.
2. Assisting with day-to-day operations.
3. Providing technical support related to the counting fence and associated equipment.

The Technician will be expected to stay overnight in the field with the other research staff throughout the agreed upon period (July 25-30).

Proponent

The proponent must demonstrate:

- Experience working in a remote environment with overnight stays; experience working in remote Labrador being considered an asset.
- Ability to safely perform physically demanding work, including heavy lifting.
- Experience operating and working around small boats.
- Experience installing fish counting fences.
- Experience installing and operating Adaptive Resolution Imaging Sonar (ARIS) systems.
- Willingness to work with a small team.
- Possess a valid boating license and is comfortable navigating challenging water channels/rapids is considered an asset.

In addition to the obligations specified in this request for proposals, the proponent will:

- Comply with all permits, safety operations procedures, and regulations.



Payment

Payment will be based on an hourly rate, assuming 12-hour work days for field labour, and as required for other services within the scope of work identified herein.

The successful proponent will be responsible for acquiring and paying for their own flights to and from Nain, per diems, accommodation, incidentals, and personal equipment. Meals and accommodation will be provided by the Torngat Secretariat while in camp. Any additional expenses must be pre-approved by the Torngat Secretariat prior to purchase and would be reimbursed via an expense claim alongside the receipt showing proof of purchase.

As such, in addition to relevant experience, proposal components should identify:

- Technician hourly rates.
- Travel day rates (includes travel to Nain and up-river to camp).
- Weather delay day rates (e.g., flight cancellation).
- All costs associated with travel, accommodations, per diem, incidentals, and equipment.

If all work is not completed in accordance with the requirements of the TJFB and the agreement, payment will be pro-rated on completed work.

CLOSING DATE

Proposal must be received by 1 p.m. ADT on **May 13, 2026** via one of the following means:

Email: tanya.prystay@torngat.com

Proposals should be clearly marked with the name and address of the proponent, and the words “**Proposal for Fraser River Research camp.**”

ASSESSMENT CRITERIA

Proposals will be assessed against the criteria noted below.



Capability of Proponent	60%
a) Experience in remote and wilderness locations	20
b) Relevant experience with the scope of work	25
c) Skills capacity and experience of company	15
Price:	40%
a) The maximum cost for which the requested work will be performed, including HST. These amounts should include: Breakdown of costs (including all expenses) for the deliverable	
Total	100%

**Preference will be given to beneficiaries of the Labrador Inuit Land Claim Agreement, while also meeting operation and safety requirements.*

Thank you for your interest in our program.

Please complete the Application Form on the following pages. We look forward to receiving your application.



3) Is the Technician:

- Comfortable working with a small team? Yes No
- Able to safely perform physically demanding work, including heavy lifting and wading in cold water? Yes No

4) You acknowledge that this work requires up to 4 weeks with overnight stay in a remote, off grid setting with shared accommodations. Yes No

5) You acknowledge that your organization will be and is capable of being responsible for paying for the Technician's travel, per diem, accommodations, and field gear? Yes No

2. Inuit Status

Are you a Nunatsiavut beneficiary? Yes No

Inuit beneficiary number (if applicable): _____

3. List of employees involved

Please provide the information of the company and the employee that will be assisting as a Technician.

Full name: _____ Title: _____

Company: _____ Phone: (____) _____

Address: _____

Inuit beneficiary number (if applicable): _____



Please, briefly describe your team's experience relevant to the scope of work in the space below
Please answer the question in the spaces allotted. If extra space is required, please attach additional information to this application on another sheet.

4. Safety & Respectful Workplace

You acknowledge that all work will be conducted in a safe and respectful manner.

Yes No



5. Financial Information

Please provide a budget for the Technician based on the requirements outlined in this RFP. The cost should include all costs associated rates, flights, per diems, accommodation, incidentals, personal equipment, and other relevant expenses. An invoice must be provided to the TJFB, which includes details and tax if any.

Please answer the question in the spaces allotted. If extra space is required, please attach additional information to this application on another sheet.



6. Disclaimer & Signature

I, _____, am an independent proponent and at the date of signing this application form, to the best of my knowledge, warrants that no conflict of interest exists or is likely to arise with the interests of the Torngat Joint Fisheries Board, Torngat Wildlife and Plants Co-Management Board and the Torngat Secretariat.

Signature: _____

Date: _____

I, _____, certify that my answers are true and complete to the best of my knowledge. I understand that the Torngat Joint Fisheries Board is not bound to accept the lowest bidder. I understand that incomplete, false, or misleading information in my application will result in disqualification. I understand that the Torngat Joint Fisheries Board is not liable in any way for any damages as a result of this application or any other potential undertaking.

Signature: _____

Date: _____

