

Request for Proposals

Snow Crab Survey - Technician

Issue Date: **May 25, 2026**

Closing Location: Happy Valley – Goose Bay

Attention: Tanya Prystay

tanya.prystay@torngat.com

Proposals must be received by:

1 p.m. ADT on **June 22, 2026**



OVERVIEW

The Torngat Joint Fisheries Board (TJFB) is seeking a Technician to support their annual snow crab post-season trap survey along Makkovik Bank, Hamilton Bank, and Cartwright Channel.

Timeline

Work will take place sometime mid-August to early-September 2026. Specific dates will be provided in July 2026. The survey takes approximately two weeks to complete, depending on weather. An additional day of training may be required prior to fieldwork, depending on candidate's experience.

Scope of Work

The program involves surveying snow crab caught from 25 stations. Navigation to station locations, as well as gear deployment and retrieval, will be conducted by the Captain and crew and are not part of the Technician's responsibilities.

The successful applicant's tasks will include:

- a) Data collection:
 - Coordinate with the vessel operator to ensure set locations and soak times.
 - Lead data collection. This will involve implementing the Secretariat data collection protocol, ensuring all records are in good order and legible.
 - Report to the Secretariat when required.
 - Aid in ensuring minimal mortality to all fish species as possible while fishing, hauling, sorting, collecting data, and returning to the sea.
- b) Presentation:
 - Debrief fieldwork with the Secretariat.
 - Present at the Fisheries Workshop.

Requirements

The successful candidate must:

- demonstrate experience working at sea for multiple days at a time.
- possess a valid Domestic Vessel Safety (DVS) certification.
- be willing to handle and measure snow crab.
- possess a knowledge of by-catch species in the region (e.g., Atlantic wolffish).
- possess a phone for communication and sharing datasheets with the Secretariat's Fisheries Analyst.
- demonstrate organizational skills and experience recording and storing data.



In addition to the obligations specified in this document, the successful applicant will:

- Comply with all permits, safety operations procedures, and regulations.

Preference will be given to Beneficiaries of the Labrador Inuit Land Claim Agreement.

Payment

Payment will be based on a day rate while at sea, and a day rate for non-sea days (travel, shore-based weather delays, training, and presentation preparation). Proposal should include all applicable expenses including day rates, travel, accommodation, and meal per diem rates while not on vessel. Potential travel would include: travel to St John's for one-day training and travel to and from St. Anthony. Any additional expenses must be pre-approved by the Torngat Secretariat prior to purchase and would be reimbursed via an invoice alongside the receipt showing proof of purchase.

As such, in addition to the requirements, proposal components should identify:

- Technician hourly rates.
- Travel day rates.
- Weather delay day rates (e.g., flight cancellation).
- All costs associated with travel, accommodations, per diem, incidentals, and equipment.

If all work is not completed in accordance with the requirements of the TJFB and the agreement, payment will be pro-rated on completed work.

CLOSING DATE

To apply, please submit a cover letter, resumé, and proposal clearly outlining how each of the requirements are satisfied, and proposing rates for days at sea, and on-shore. Applications must be received by 1 p.m. ADT on **June 22, 2026** via email to:

Email: tanya.prystay@torngat.com

Applications should be clearly marked with the candidate's name and address, and the words "**PSTS Technician Proposal.**"

Thank you for your interest in our program, we look forward to receiving your proposal.

